



FLORIDA CONSERVATION VOTERS EDUCATION FUND

DEMOCRACY FOR YOUTH ORGANIZER JOB DESCRIPTION

Status: Hourly, Part-Time

Location: Miami, Florida

General Description: Florida Conservation Voters Education Fund (FCVEF) is a statewide advocacy organization that works to turn environmental values into local, state, and national priorities. We build power to protect our environment, protect our democracy, and create a healthy and sustainable future for everyone. We do this by educating and organizing people to take action, holding elected officials accountable, and advancing just environmental policies.

Democracy For All, a program of FCVEF, is seeking a part-time Youth Organizer based in Miami, Florida to help build our youth program, Democracy For Youth (DeFY). This position will help mobilize youth and drive a mission that expands access to the political process. This position is primarily responsible for engaging youth virtual and/or in-person through our DeFY workshops, outreach, and helping plan our Youth Summit (Dec. 2022) in Miami, FL.

The ideal candidate will have experience organizing, educating, and recruiting volunteers through door knocking, presentations, 1-on-1's, and phone calls that identify new volunteers and members. They will be committed to engaging youth. The DeFY Youth Organizer reports to the Youth Coordinator. This position, alongside a team of motivated young people, will advocate for political education, voting rights, and build and amplify the voices of communities of color and other key constituencies who are disproportionately impacted by environmental issues.

Job Responsibilities:

- Developing relationships and partnerships with Black, Brown, Indigenous, LGBTQIA+, and Immigrant community leaders, schools, organizations, businesses, and policymakers.
- Working closely with FCVEF's Youth Coordinator to facilitate, implement and evaluate our DeFY Workshops.
- Work closely with Youth Coordinator to identify, train, and manage motivated leaders and volunteers to organize our annual Youth Summit.
- Tracking organizing work and recruitment.
- Assist with tabling at Democracy For All/Youth events.
- Recruit volunteers and youth to join and build our Youth Council.
- Help create training(s) for volunteers and develop local youth leaders.
- Collaborate with FCVEF's Communications team to create social media and opportunities to increase coverage of the DeFY program.

Skills and Experience:

- Understanding and/or commitment to advancing the mission of Democracy For All, Democracy For Youth and youth power locally and statewide
- At least 1 year of previous organizing experience or involvement with youth organizing initiatives.
- Have an existing connection with schools in the Miami area or ability to make connections.
- Demonstrated commitment to immigrant, gender, and racial justice.
- Ability to work professionally in a deadline-driven environment.
- Experience with outreach and desire to grow in grassroots organizing skills
- Ability to prioritize and balance multiple tasks and projects.
- Excellent communication skills, both written and oral.
- Core understanding of how to plan and execute strategic campaigns.
- **Ability to work both independently and as part of a team.**

- Excellent organizational and time management skills, including an ability to prioritize and effectively manage multiple tasks in a fast-paced work environment and an ability to be a creative problem-solver who is resourceful and resilient in challenging or new situations.
- **Spanish/Haitian Kreyol/English bilingual is a skill we value, but it is not a requirement.**
- **Demonstrated awareness of one’s own cultural identity, views about differences, and the ability to learn and build on varying cultural and community norms. An understanding of racial justice and the urgency of confronting institutional racism and inequity. Commitment to equity and inclusion as organizational practice and culture. Experience working across lines of race, immigration status, ethnicity, language, class, gender and other identities and experience.**
- Must share our organizational commitment to centering racial justice and equity in the work we do and ensuring an inclusive organizational culture. Must share our strong belief in everyday peoples’ ability to affect change and in their fundamental right to be heard by decision-makers and to influence the policies and decisions that affect their community.
- **Curiosity**

This is a part-time, hourly position based in Miami, Florida.

Working Conditions:

The DFA Youth Organizer is an at-will, part-time position that will continue through December 2022. Ability to work some evenings with the possibility of travel. This position is grant-funded from May to December 2022 at the rate of \$15/hr with an average of 20 hours per week. The position is based in Miami, FL.

What skills you will leave with:

- How to facilitate workshops and meetings
- Gain Social Media skills
- How to plan and have a successful event
- Organizing skills

To Apply:

Send your resume and a cover letter explaining why you want to be a Youth Organizer with DFA Florida to libre@fcvoters.org. Please include “DFA Florida Youth Organizer” in the subject line. Position open until filled.

FCVEF is an Equal Opportunity Employer Committed to a Diverse, Inclusive, and Equitable Workplace.